

Requests Concerning Retained Personal Data

To: Corporate Communications Division, Nippon Kayaku Co., Ltd.

1-1 Marunouchi 2-chome, Chiyoda-ku, Tokyo 100-0005, Japan

Date: _____

Name: _____

Address: _____

Tel.: _____

I request the following regarding my personal information that is retained by Nippon Kayaku Co., Ltd.

A. Types of Personal Information Included in Request

(Circle the type of personal information you are requesting.)

1. Shareholder information
2. Business partner information (_____ business)
3. Customer information (_____ business)
4. Employee information
5. Other (_____)

B. Action Requested

(Circle the item or items requested.)

1. Notify of purpose of use
2. Disclose of Personal Information
3. Correct, etc.
4. Discontinue use
5. Delete
6. Discontinue disclosure to Third-Parties
7. Disclose of a record on Third-Party provision

C. Items to be Corrected

(Only fill this in if you requested Option 3 in Section B, above.)

Personal information before correction: _____

New personal information: _____

D. Reason for Request

(If you selected Option 4, 5, 6, or 7 in Section B, above, please circle one of the following.)

1. The personal information exceeds the scope necessary to achieve the purpose of use.
2. It is personal information that was obtained by unlawful means.
3. Personal information is being provided to third parties, in violation of the law.
4. Other than the above (_____)

E. Designation of how to disclose

If you selected Option 2 in Section B, above, please specify your preferred method of disclosure, if any.

(_____)

* Please note that we may not be able to meet your request.